

## YCC Student Group Services

When working with your YCC Students, put more of a focus in providing services with groups, rather than one to one. The list below can be used to help guide you on what is needed per quarter and each academic year. We will still promote a Small Learning Community (SLC), by selecting 20 students to provide one to one academic/career counseling for each quarter.

### 1 service per quarter per academic year

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Leadership Experience | <input type="checkbox"/> Personal Responsibility | <input type="checkbox"/> Dress for Success | <input type="checkbox"/> Soft Skills Workshops    |
| <input type="checkbox"/> Team Work             | <input type="checkbox"/> Communication           | <input type="checkbox"/> Infographics      | <input type="checkbox"/> Career Counseling        |
| <input type="checkbox"/> College Outreach      | <input type="checkbox"/> Career Goals            | <input type="checkbox"/> Recommendations   | <input type="checkbox"/> Academic Counseling      |
| <input type="checkbox"/> College Applications  | <input type="checkbox"/> Work Readiness Skills   | <input type="checkbox"/> Soft Skills       | <input type="checkbox"/> Business Etiquette       |
| <input type="checkbox"/> College Financial Aid | <input type="checkbox"/> Mock Interviews         | <input type="checkbox"/> Phone Interviews  | <input type="checkbox"/> Social Media             |
| <input type="checkbox"/> Job Applications      | <input type="checkbox"/> Resumes                 | <input type="checkbox"/> Community Service | <input type="checkbox"/> Other / Support Services |

### Morehead State University YCC Summer Institute Services

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Pathway Visits | <input type="checkbox"/> College Readiness Binder | <input type="checkbox"/> MSU Career Center | <input type="checkbox"/> Career Readiness |
|---|---|--|---|

### 1 employer experience per semester

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Job Shadowing      | <input type="checkbox"/> Employer Training | <input type="checkbox"/> Focus on Job Skills | <input type="checkbox"/> Entrepreneurship     |
| <input type="checkbox"/> Employer Mentoring | <input type="checkbox"/> Employer Tours    | <input type="checkbox"/> Speaking Engagement | <input type="checkbox"/> Project Internships  |
| <input type="checkbox"/> Internship         | <input type="checkbox"/> Apprenticeship    | <input type="checkbox"/> Career Fair         | <input type="checkbox"/> Clinical Experiences |

### PLTW Pathways for YCC High School

- |                                      |                                      |   |   |
|--------------------------------------|--------------------------------------|---|---|
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Bio-Medical | <input type="checkbox"/> Computer Science | <input type="checkbox"/> Medical Health |
| <input type="checkbox"/> Other:      |                                      |   |   |

### ILP's | review for progress being made toward 100% completion – check each semester

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Career Exploration                  | <input type="checkbox"/> Advisement Activities | <input type="checkbox"/> Goals and Plans | <input type="checkbox"/> Course of Study |
| <input type="checkbox"/> Activities, Experiences, and Awards |  |  |  |

### Use of Media for Sustainability

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> #ycc10 - twitter | <input type="checkbox"/> Local Newspaper | <input type="checkbox"/> Student of the Month | <input type="checkbox"/> District Newsletter |
|---|--|---|--|

### Follow up on enrollment into dual-credit | college courses | AP courses

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Dual-credit courses | <input type="checkbox"/> Online college courses | <input type="checkbox"/> On campus courses | <input type="checkbox"/> Advanced Placement |
|--|---|--|---|

### Services provided / Indicators to be checked in the PTS for all YCC Students

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> FAFSA Completed   | <input type="checkbox"/> Any Credentials Earned? | <input type="checkbox"/> Updated Enrollment                                 | <input type="checkbox"/> Diploma Attainment |
| <input type="checkbox"/> Unsubsidized Employment during Program  |  | <input type="checkbox"/> Exit Interview / Participant Satisfaction per year |   |
| <input type="checkbox"/> Start of year Date (Program Participation Dates)  |  | <input type="checkbox"/> Days Absent per Quarter                            |   |
| <input type="checkbox"/> YCC Seniors must be enrolled with their local KY Career Center for DOL Participant Tracking |  |   |   |

### Reminders for Career Counselors

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Student Applications    | <input type="checkbox"/> Recruiting employers   | <input type="checkbox"/> Share with SBDM/PLC's     | <input type="checkbox"/> Cost Sharing per quarter |
| <input type="checkbox"/> Mentorships per quarter | <input type="checkbox"/> YCC Student Leadership | <input type="checkbox"/> Weekly updates - PTS data |   |

### End of Quarter Dates

- |                                       |                                      |                                   |                                  |
|---------------------------------------|--------------------------------------|-----------------------------------|----------------------------------|
| <input type="checkbox"/> September 30 | <input type="checkbox"/> December 31 | <input type="checkbox"/> March 31 | <input type="checkbox"/> June 30 |
|---------------------------------------|--------------------------------------|-----------------------------------|----------------------------------|

This checklist was made to provide documentation of performance toward the goals of the YCC High School and performance for sub-recipients working with Project ACHIEVE. More information about the checklist may be found in Project ACHIEVE: Policies & Procedures, under Performance Accountability, Sub-recipient Performance (5.3); page 29. ([www.ycc10.webs.com](http://www.ycc10.webs.com))

Use this form to assist and guide your services for groups of YCC Students.

(Revised 03.29.2016)